

**TOWN OF ADDISON
VOLUNTEER JOB DESCRIPTION**

JOB TITLE: GPS Inventorying

DEPARTMENT: Public Works Department

JOB DUTIES:

This position is under the general supervision of the Public Works Project Engineer to travel around town collecting data for infrastructure inventorying. Position requires traveling to different locations with global positioning equipment to record various infrastructure items. Drives to target locations, walks roadways with global positioning equipment and records locations of various items.

MINIMUM QUALIFICATIONS

Education – High School

Experience – Experience helpful but candidate training available

Time Commitment - Work days and times determined by availability of applicant.

WORK ENVIRONMENT – PHYSICAL REQUIREMENTS

Work is performed outdoors with exposure to weather conditions. Work involves walking and bending.